



Shimroy Mathew

An ambitious and curious person who has developed a mature and responsible approach to any task or situation that I have presented within a given time frame. A friendly, helpful and team-player individual. Willing and able to adapt to the change presented by the working environment.

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📘 facebook.com/Shimroy Mathew

EDUCATION

Diploma In Electrical/Electronics HELP college of arts and technology

2015 - 2018

Kuala lumpur, Malaysia.

Diploma in Automotive/Diesel (DAE) St Patrick's technical

2011 - 2013

Karachi, Pakistan

Matric (Science) St Johns High School

2010

Karachi, Pakistan

EXPERIENCE

Service and Planning Executive Toyota Clifton Motors

07/2020 - Present

karachi, Pakistan

Achievements/Tasks

- Daily reporting and monthly KPI's .
- Overlooking Warranty and MRS department.
- Making campaigns to meet our desired targets.
- Conciliation of Warranty and General Claims.
- systematize data to various departments for better development.
- Designing Campaign posts for marketing purpose.
- Inspecting dealership as per principle standards.

Customer Service (Email and chat support) Ibex Global

05/2020 - 07/2020

karachi, Pakistan

FOODPANDA INTERNATIONAL

INTERNSHIP

SafeMix Concrete Pvt.ltd

01/2019 - 03/2019

Karachi, Pakistan

3 Months

INTERNSHIP

Suzuki Motorways

04/2014 - 08/2014

Karachi, Pakistan

3 Months

SKILLS

MS Excel

Skill

Verbal and Written Communication

Multi-tasking

Ms Office Tools

Ability to work under pressure

Analytical thinking

Leadership

Teamwork and collaboration

PROJECTS

ARDUINO CONTROLLED ELEVATOR (FINAL YEAR) (12/2018)

- 2 Floor Car Park Elevator
- Team Size: 4

CERTIFICATES

MS OFFICE

APTECH PAKISTAN

LANGUAGES

ENGLISH



URDU

